



U.S. Consulate, Chennai, India  
No. 220 Anna Salai, Gemini Circle  
Chennai – 600 006, India.  
Phone No. 044 – 2857 4000

**Solicitation No. 191N6021Q0018 / PR10190594**

**Date: 1<sup>st</sup> September 2021**

**Issued by: GSO/Contracting**

To: Prospective Quoters

Greetings from the U.S. Consulate General, Chennai, India.

The U.S. Consulate General, Chennai invites all responsible bidders within India, to participate in this Solicitation to submit you best competitive price for **“Supply of SUV – 7 Seater Right Hand Drive Passenger Vehicle (Diesel + Automatic Transmission)”** as per specifications provided in Annexure A. Your offer must be submitted via email to Contracting Officer, Ms. Tarina J. Speidel at [SpeidelTJ@state.gov](mailto:SpeidelTJ@state.gov) with cc to [ChennaiProcurementFSNS@state.gov](mailto:ChennaiProcurementFSNS@state.gov) by **3:00 p.m. (IST), Wednesday, September 15, 2021.**

Please do not submit your quotations via courier. Offers submitted on any other e-mail, shall not be considered for further evaluation. The Offeror must write their name, address and contact phone number as specified. The Contracting Office shall provide additional information and /or clarification concerning this solicitation.

SL #	Item Description	Qty	Unit Price	Amount
1.	<p><b>Supply of SUV – 7-Seater Right Hand Drive Passenger Vehicle (Diesel + Automatic Transmission), as per attached Annexure A.</b></p> <p><b><u>Emission Standard: “Emission Certificate conforming to Euro VI norms (as per Indian Standard) is Mandatory”</u></b></p> <ul style="list-style-type: none"><li>Specify Make / Model/ year/color of quoted product.</li><li>Mention Warranty details.</li><li>Submit quote along with the Picture and complete technical specification of quoted model vehicle.</li><li><u>Final Award subject to model meeting Consulate requirement.</u></li></ul>	1		

	<ul style="list-style-type: none"> <li>• <b>NOTE: For proper evaluation of the offer, the offeror must complete ANNEXURE-A, attached herewith (MANDATORY) along with the technical catalogue / brochure of the proposed vehicle.</b></li> <li>• <b>Offers missing the supporting documents/evidence as per the solicitation requirement shall not be considered for technical evaluation.</b></li> </ul>			
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## **Cost Break Up**

### **1. LOCAL VENDORS (Within India): (Quote in INR)**

SL #	Item Description	Qty	Unit Price	Amount
a.	Vehicle Cost – Unit Price	1		
b.	Other applicable charges			
c.	GST % and Amount			
d.	Transportation Charges to deliver at U.S. Consulate General, Chennai			
<b>Total Cost inclusive of all charges (a+b+c+d) – GRAND TOTAL</b>				

For any technical queries, kindly e-mail Contracting Officer Ms. Tarina J. Speidel at [SpeidelTJ@state.gov](mailto:SpeidelTJ@state.gov) with cc to [ChennaiProcurementFSNS@state.gov](mailto:ChennaiProcurementFSNS@state.gov) in the attached format, **on or before 12:00 p.m. (IST) Tuesday, September 07, 2021**. The answers to the queries will be shared with all prospective bidders.

**➡ Note: IMPORTANT INSTRUCTIONS: PLEASE READ CAREFULLY WHILE SUBMITTING THE OFFER.**

### **1. Instructions to Offeror to submit quote:**

- Quote only for current available model/s that meets our complete specifications detailed in Annexure A. Submit quote along with Pictures of Vehicle and Complete specification. Please advise stock availability or lead-time to supply from the date of approved PO.

- b. This will be a firm fixed price contract with no additional charges for currency fluctuation. The prices shall mention all taxes and freight separately if applicable and delivery up to the U.S. Consulate General, Chennai, India.
- c. Goods & Service Tax (GST): Applicable for vendors operating within India. Please note that the GST Unique Identification Number (UIN) for Consulate Chennai is **UIN: 3317USA00002UNE**. In order to enable the Government to claim GST refunds, the offeror shall indicate GST separately (**mention GST% and amount breakup clearly**). The supplier shall furnish tax invoice in accordance with GST regulations.
- d. ENTRY TAX: Entry tax applicable on the vehicle is exempted.
- e. Your offer should be valid for at least 90 days from the submission date.
- f. Accepting or rejecting the offer after the closing time shall be at the sole discretion of the Contracting Officer (CO).

**2. Other Specific Requirements:**

- a. The vendor shall provide all necessary documentation required by the U.S. Consulate well in advance for arranging exemption certificate and other documents from MEA before the arranging delivery of the vehicle.
- b. Insurance/Registration: will be done by Consulate.

**3. Warranty:**

The Contractor agrees that the vehicles furnished under this contract shall be covered by the most favorable manufacturer's commercial warranty the Contractor gives to any customer for such vehicles and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the Government by any other clause of this contract.

The Contractor shall provide a copy in English of the applicable manufacturer's commercial warranty, with each vehicle covered by such a warranty, at no additional cost to the Government.

- a. Warranty terms: \_\_\_\_ months, or \_\_\_\_ Km, whichever comes first (to be inserted by the offeror).
- b. Period of availability of repair parts: \_\_\_\_ years (to be inserted by the offeror).

**4. Delivery Schedule:**

**Kindly submit your quote with estimated delivery dates, from the date of receipt of approved Purchase Order. Awarded vendor must strictly adhere with the delivery period.**

**5. Mandatory documents required along with offer for technical evaluation:**

- a. List of clients along with their contact details where you have supplied similar type of vehicles.
- b. Technical catalogue / brochure of the proposed vehicle.
- c. Compliance with specifications  
The offerors shall submit with their offer, for the proposed vehicles model, a detailed matrix indicating that the specification of the offered vehicle are in compliance with the required minimum specifications set forth.

**6. NDAA (The National Defense Authorization Act) Compliance Form:** *(Mandatory form to be filled by vendors. Please refer to the Consulate Website Page for more details)*

**7. System for Award Management (SAM):** *(Refer to the Consulate Web Page for more details).*

**NOTE: IT IS MANDATORY TO REGISTER IN SAM FOR ORDERS VALUE OVER \$30,000**

**\*\* Kindly visit [WWW.SAM.GOV](http://WWW.SAM.GOV) to register your Company. There is “NO COST” to register in SAM, see attached Quick Start Guide / Step by Step process for New Registration. Orders will be issued only if you have the Registration. Kindly start the process now.**

**8. Evaluation Factors:**

- Award will be made to the “Lowest priced, technically acceptable” responsible bided offer and subject to model meeting consulate requirements.
- Record of satisfactory past performance.
- Availability of local after sales support services.
- The U.S. Government reserves the right to reject proposals that are unreasonably low or high in price.
- Offer acceptability will be determined by assessing the bidder's compliance with the terms of the RFQ. The offeror must properly complete and submit all sections of the solicitation. Proposals which do not comply with the RFQ may be rejected on that basis.
- The Government will determine bidder responsibility by analyzing whether the apparent successful bidder complies with the requirements of FAR 9.1, including:
  - adequate financial resources or the ability to obtain them;
  - ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
  - satisfactory record of integrity and business ethics;

- necessary organization, experience, and skills or the ability to obtain them;
- necessary equipment and facilities or the ability to obtain them; and
- be otherwise qualified and eligible to receive an award under applicable laws and regulations.

➤ **Vendor must have service support availability in Chennai, India [Mandatory].**

**9. Terms and Conditions:**

- Please note that the Government shall reject proposal that do not contain requested information or are otherwise incomplete.
- If your proposal/ offer is accepted, the U.S. Consulate General, Chennai will issue a U.S. Government's firm and fixed price Purchase Order.
- **The United States Government regulations does not allow any advance payment.**
- **Payment Terms:** Payment shall be made through EFT (Electronic Fund Transfer) to vendor's current account, within Net 30 days of receipt of Vehicle with submission of proper original invoice at the U.S. Consulate General, Chennai, India.

**Important:** The U.S. Consulate General, Chennai reserves the right to reject any or all offers, and to delete any portion/or items of the solicitation. Once the Purchase Order is awarded, the prices shall hold good till the delivery is completed.

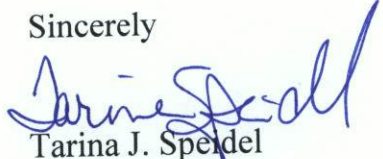
**Name & address of Offeror:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Dated** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

**Contact #:** \_\_\_\_\_

Sincerely

  
Tarina J. Spindel  
Contracting Officer